

Operations Manager – Bedminster Branch
Kellaway Building Supplies

Are you an experienced leader looking to make a real impact in a growing business? Join Kellaway Building Supplies as our Operations Manager at the Bedminster branch and help us deliver outstanding service and operational excellence.

What We Offer:

- > **Competitive Salary:** £32,000 + monthly performance bonus + paid overtime
- > **Generous Holidays:** 33 days (including bank holidays) with buy/sell options
- > **Comprehensive Benefits:**
 - o Contractual sick pay
 - o Group pension scheme
 - o Free life insurance
 - o Cycle to work scheme
 - o Provided uniform & PPE
 - o Employee Assistance Programme (24/7 GP, mental health support, bereavement counselling, physiotherapy, financial/legal advice, wellbeing resources, lifestyle coaching, savings & discounts)
- > **Career Growth:** Full training, coaching, and extensive opportunities for development

Hours:

- > Basic 45 hours Monday to Friday 7:30am to 5:00pm
- > Saturdays on a rota basis 8.00am – 12.00noon with paid overtime
- > Stocktake weekend
- >

Your Role:

- > **As Operations Manager**, you will:
- > Lead and coordinate yard, warehouse, and driver teams
- > Support branch management with transport and logistics
- > Supervise the Yard Sales Operative team, ensuring efficiency and compliance
- > Maintain high standards of housekeeping and safety
- > Ensure correct storage and rotation of products
- > Monitor stock levels and organise regular stocktakes

What We're Looking For:

- > Customer Service and communication skills
- > Delegation skills and supervisory experience
- > Literacy / Numeracy skills
- > Ability to work on own initiative or as part of a team
- > Good organisation skills
- > Basic product knowledge
- > Counterbalance forklift experience preferred but training is provided

Why Join Us?

At Kellaway Building Supplies, we value our people and invest in their success. You'll find a supportive, ambitious environment with real opportunities to grow your career.

We welcome applications from all backgrounds and communities.

Ready to take the next step? Apply today and become a valued member of our team!